



Legal and Safety Requirement for the Owner/Occupier

Legal Requirements

When a lift is installed in a public building, the owner/occupier has to comply with Statutory Legislation.

Regulations require that lifts must be examined by a 'Competent Person' once every six months and a report of the visit kept by the occupier of the building. If any repairs are necessary to render the equipment safe, a copy of the report must be sent to the local Factory Inspector or other appropriate Authority within twenty-eight days.

Engineers carrying out such examinations must be 'Fully Competent' and should report such visits to their immediate supervisors.

In addition to the above, it is a requirement of the Health and Safety at Work Act that certain items of plant are examined closely at specified intervals. These examinations are detailed within the Safety Assessment Federation Guidelines on the thorough Examination and Testing of Lifts LG1.

The building owner/occupier should make arrangements with a 'Competent Person' to undertake the examinations and should ensure that a copy of the report is kept in a safe place on site.

It is also the responsibility of the owner/occupier to ensure that at least two permanently based members of staff receive training in the correct method of removing passengers from the lift in the event of failure.

Our service office will be pleased to assist with the completion of these statutory reports, and any training required.

Safety Instructions

The lift should only be used in accordance with this handbook. Lifts must not be overloaded. Any breakdowns or failures should be reported to our local service office for investigation and corrective action by a member of our trained lift service team.

Where possible the load should be evenly distributed. The mass of any single piece of goods, or of a single hand truck and its load, should not be greater than one half of the rated load of the car.