

## **HYDRAULIC HOMELIFT EMERGENCY RELEASE PROCEDURE**

**NOTE: Emergency operation of the lift must only be undertaken by an authorised person who has had instructions in the correct procedure as described below.**

**The lift cabin must be under constant surveillance whilst under emergency operation since all sensitive surfaces on the lift are inoperable.**

### **Lift Manual Lowering Procedure**

1. Switch **OFF** the lift mains electrical supply.
2. Ensure that the cabin door is closed and locked.
3. Ensure that there are no obstructions under the lift cabin or within the liftway area.
4. Locate the red domed manual lowering knob found centrally on the manifold block.
5. Inform the trapped passenger(s) within the lift cabin that the lift is about to be lowered and ensure that the passengers hands are inboard of the cabin enclosure.
6. Pull the manual lowering knob to lower the lift. The lift will stop at any time when the knob is released. Release the knob when the lift cabin is seated on the floor at the lower level. Replace the lid on the powerpack enclosure.

### **Passenger Release Procedure**

7. Locate the cabin door lock release key.
8. Remove the plastic grommet which gives access to the door lock and is found on the cabin outer side cover.
9. Insert the key into the lock and rotate 90° until the latch releases the door.
10. Manually open the cabin door. (Light pressure will be required to disengage the automatic door mechanism).
11. Release the passenger(s).
12. Once the passenger(s) have been released leave the lift switched off, manually close and lock the cabin door, and telephone the lift engineers emergency service to attend to the breakdown.

**N.B.** Always ensure that the lock release key has been removed before the lift makes any journeys.

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